

Code of Conduct for North Shuswap School

This applies while at school, at school-related activities, and in other circumstances where engaging in the activity will have an impact on our school environment.

North Shuswap Elementary School has a code of conduct designed to provide a safe and caring school environment in which our students can learn and thrive. This code is grounded in a set of guiding principles based on students' rights and responsibilities:

Students are expected to act in a safe, responsible and respectful manner and to treat others with politeness and consideration.

In Reference to the BC Human Rights Code:

North Shuswap School promotes the values expressed in the BC Human Rights Code respecting the rights of individuals in accordance with the law – prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation – in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

The school will treat seriously behaviour or communication that discriminates based on race, color, ancestry, place of origin, religion, marital status, family status, physical status, physical or mental disability, sex or sexual orientation and gender identity or expression (prohibited grounds set out in the BC Human Rights Code)

Special consideration may apply to students with special needs, if they are unable to comply with this Code of Conduct due to having a disability of intellectual, physical, sensory, emotional, or behavioural nature.

Rights and Responsibilities as a Student:

- I have a **RIGHT** to learn.
It is my **RESPONSIBILITY** to listen to instructions, work quietly, complete assignments and not to disturb others.
- I have a **RIGHT** to hear and be heard.
It is my **RESPONSIBILITY** to listen quietly when others are speaking.
- I have a **RIGHT** to be treated respectfully.
It is my **RESPONSIBILITY** to treat others respectfully and not hurt their feelings.
- I have a **RIGHT** to be safe.
It is my **RESPONSIBILITY** not to physically, or verbally harm or threaten anyone. It is my **RESPONSIBILITY** not to carry or use a weapon.

Respect Self, Others, the Environment and Learning

North Shuswap Elementary School-Wide Behaviour Expectations and Social Responsibility Rubric

	Respect for Self	Respect for Others	Respect for Environment
All Settings	We: - do our personal best - dress, speak and act appropriately - seek assistance when required - report unsafe actions/behaviour to an adult - take responsibility for our actions	We: - keep our hands and feet to ourselves - watch where we're going - use good manners and appropriate language - transition quietly in hallways and when exiting and entering the school - treat the work of others with respect and consideration	We: - clean up after ourselves - reduce, reuse, recycle - keep our school clean and demonstrate pride in our learning environment
Classroom	We: - demonstrate responsibility for our learning - engage in lessons - attend and arrive on time - follow emergency procedures and classroom expectations - keep our resources organized - complete tasks to the best of our abilities and take pride in what we do - demonstrate a positive attitude	We: - respect the property and space of our classmates - ask before we borrow - respect the learning of others - encourage others - use good manners - listen to the speaker - work cooperatively - raise your hand	We: - dispose of waste appropriately - clean up after ourselves - stack our chairs - wear indoor shoes - keep our personal spaces clean and clutter free
Library Gym School Tech Hallways	We: - come prepared for lessons - transition quietly - keep food and drinks in our classroom	We: - follow the rules and expectations of the teacher in charge	We: - push our chairs in or stack them at the end of the day

	- listen respectfully to instructions and direction - use equipment and devices in a safe and appropriate manner	- leave the working space clean and tidy for the next class - ensure our actions do not interfere with the learning of others - are inclusive	- put all equipment away in its proper place - keep food and drink in our classroom or lockers - keep shared areas tidy
	Respect for Self	Respect for Others	Respect for Environment
Outside	We: - follow expectations - play safe - respect equipment and space	We: - keep our hands and feet to ourselves - use appropriate language - treat each other respectfully and are good sports - are inclusive - follow the rules of the game - bring in equipment	We: - place litter in garbage cans - stay within school boundaries - treat property with respect - use sticks and snow for building
Eating Time	We: - use proper manners - make healthy food choices - stay seated while eating - keep the classroom clean	We: - speak with an inside voice - eat only our own food - listen to the supervisors	We: - clean up after ourselves - clean and recycle containers - use reusable containers when possible
Bus	We: - line up safely - sit appropriately - use a quiet voice	We: - listen to the driver - keep our hands and feet to ourselves - treat others respectfully	We: - keep the bus clean - keep hands and feet out of the lane - wait in designated areas
<i>At North Shuswap Elementary, we expect all students to conduct themselves in a respectful manner in all settings. Whether on a field trip or school event that takes us off site, we want all students to represent our school and community in a positive manner.</i>			

Consequences for Unacceptable Conduct

Where appropriate, consequences for unacceptable conduct should be preventative and restorative in nature and should provide students with opportunities for growth and reflection. Restorative and other measures, including student suspension and exclusion from school may be necessary for those occasions when efforts fail to result in a student complying with expected conduct standards. In such instances, disciplinary actions must recognize and adhere to certain principles.

- ❖ Each instance of student misconduct must be dealt with on an individual basis taking into consideration the individual circumstances of the student.
- ❖ Each case of student misconduct shall be dealt with as expeditiously as possible.
- ❖ Students who contravene the District or School Code of Conduct will be subject to discipline reflective of the age, maturity, and developmental level of the student and the severity and frequency of the unacceptable conduct:
 - Disciplinary consequences should be progressive in nature;
 - As students become older, behaviour expectations change and consequences of unacceptable behaviour should reflect this;
 - Severe, pervasive or retaliatory behaviour will warrant stronger consequences and may lead to a Violence Threat Risk Assessment (VTRA) and referral to the Superintendent of Schools; and,
 - Discipline will be fair, consistent and meaningful, for the purpose of making restitution and enhancing student responsibility and self-discipline.

“Bottom Line Behaviours”: (serious misconduct/behaviours)

These behaviors are serious in nature and are immediately referred to the Principal.

- *Weapons*
- *Drugs or Alcohol possession or use; Smoking/Vaping or in possession of related materials*
- *Physical or verbal harassment, disrespect, intimidation, or threats*
- *Outright defiance*
- *Stealing, Vandalism*
- *Serious Internet/Social Media infractions or threats*

Consequences can become greater each time a child requires intervention.

Discipline Progression

Behaviour that is, in any way, disrespectful or unsafe will trigger the progressive discipline process. The progressive process starts in the classroom or playground with an individual conversation or correction by the classroom teacher or supervising adult. If inappropriate behaviour continues, the classroom teacher will contact home, discuss the situation with the parent, and establish a plan for success moving forward. However, if having tried the above procedures for behaviour management and the inappropriate

behaviour continues or escalates, the behaviour will result in an office referral. In serious circumstances, an office referral is made immediately.

All office referrals at North Shuswap Elementary will result in consequences, which depend on the circumstances and will be dealt with on an individual basis. These consequences may include:

- Review of the expected, appropriate behaviour
- Restitution
- Natural and logical consequences
- Parent / Teacher / Principal / Student Meeting
- School-Based Team Meeting
- Behaviour plan
- In-school suspension / Out of school Suspension
- Suspended to District Hearing

Computer Use and the Internet

Students have access to the internet as a support for their academics. This service is for educational purposes only. Students who use the computers, other devices or software disrespectfully or for any educationally inappropriate reason will be referred to the administration and have their privileges suspended immediately. **Students are directed not to share their password or user ID with anyone.** Students who log on using another student's ID will have privileges suspended.

Student Cell Phones and Electronic Devices

No personal student electronic devices at NSH (cell phones, iPods, tablets, etc.) during the school day.

Students are required to keep their personal devices at home or turned off and not on their person while at school. This includes recess and lunch breaks.

We understand that families may want their child to have a phone with them, or students may want a device to listen to music on the bus, but those devices will need to be put away in backpacks, bags or lockers for the duration of the day as soon as they arrive at school. Students have access to a phone in the office should they need to contact home, or they may ask for teacher permission to bring their phone/device to the office to send/receive an important message.

The consequences for students having their device(s) visible at school:

1st Time: Staff member will provide a reminder and ask for it to put it away. A note will be kept on file (does not reset each day).

2nd Time: Student will have his/her device turned in to the office for the day and parents will be notified.

3rd Time: Student will have the device held at the office until parents pick up and meet with a school representative.

On special occasions where teachers may allow personal devices in their classrooms for a specified period or purpose, an individual activity or trip, parents will be informed well in advance. Classroom use is at the discretion of the classroom teacher.

Dress Code

The North Okanagan-Shuswap School District expects all students to dress in a respectful manner, which is appropriate and conducive to a positive, safe, learning environment. Appropriate dress is considered to be that which:

- Is safe
- Is free from any reference which promotes alcohol, drugs, gangs, hate, obscenity, profanity, racism/discrimination, sex and/or violence

For safety reasons, footwear must be worn at all times.

Gym Strip and Indoor Shoes

It is recommended that intermediate students (grade 4-8) change into gym strip when participating in PE classes. Gym strip includes athletic wear such as a t-shirt, shorts or other athletic pants that can be left at school. All students are expected to wear proper, non marking running shoes when participating in any gym activity. Indoor shoes should be comfortable and support a variety of athletic activities. All students are expected to have a pair of clean indoor shoes at school that they can change into upon arrival and after outside breaks.

Please sign below to acknowledge that you have read and understand North Shuswap's Code of Conduct

Student

Parent